

Class Title: Class/Comp Analyst 2

Class Code: 073706

Examination Method

Minimum Qualifications Evaluation: Employment applications for Class/Comp Analyst 2 will be reviewed to determine whether applicants meet the specified education and/or experience requirements, as well as any other necessary qualification requirements specified in the job posting for this job. **Applicants meeting the qualification requirements will be sent a testing admission notice advising them of the date by which they must take the written test if they wish to be considered for currently posted position vacancies.**

Written Test: To be eligible for employment consideration, qualified applicants must attain a passing score on the written test for Class/Comp Analyst 2. The written test takes approximately three (3) hours to complete.

Test Content Summary

The written test for Class/Comp Analyst 2 consists of 71 multiple choice questions organized into four test sections. The test sections have been designed to assess the knowledge, skills, and abilities required to effectively perform the job. The four test sections are:

Recognizing Errors in Grammar, Punctuation, and Spelling - Questions require that you determine if a pair of sentences contain a given set of errors. (17 questions)

Understanding Written Material - Questions require that you read various passages and answer questions concerning their content. (15 questions)

Basic Statistics - Questions require that you answer questions concerning and/or to solve mathematical problems involving basic statistics. (19 questions)

Selecting the Correct Meaning of a Word - Questions require that you select the one word or phrase from among four alternatives which is most similar in meaning to the underlined word you are given. (20 questions)

Testing Location Information

Currently testing is conducted only at the Department of Human Resources office in Nashville.

If alternate testing locations should become available, approved applicants will be notified of the alternate location which best matches their testing location preference (as indicated in employment application submitted for this job).